

# MARIOS MORTIS

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## EMPLOYMENT EXPERIENCE

- **Visiting Lecturer in Accounting, Finance and Banking** September 2016 – Today  
Neapolis University Pafos
- **Lecturer in the AAT Accounting Qualification** November 2016 - Today  
European Institute of Management and Finance
- **Visiting Lecturer in Accounting, Finance and Banking** October 2016 – May 2017  
Neapolis University Pafos
- **Tutor in Accounting** September 2016 – May 2017  
Ministry of Education and Culture  
State Institutes of further education
- **Freelance Accountant, Auditor, Consultant and Lecturer** September 2016 - Today  
Self employed
- **Senior Auditor (Fixed Term contract)** January 2015 – August 2016  
Parker Randall

### Main Duties and Responsibilities:

- Audit and preparation of financial statements
- Audit and preparation of consolidated financial statements
- Tax computation

- **Tutor in Accounting and Bookkeeping (Fixed term contract)** November 2014 – May 2015  
Ministry of Education and Culture,  
Adult Education Centers
- **Auditor Associate (Fixed term contract / specific client)** August 2014 – December 2014  
Joannides & Co. Ltd
- **Associate in the Assurance & Advisory Line of Service (Fixed Term Employment/3 months)** April 2014 – June 2014  
PricewaterhouseCoopers Ltd

### Main Duties and Responsibilities:

- Participation to the project for the “stress tests” of a Cyprus Bank
- Asset quality review of bank’s loan portfolio
- Preparation of workings and obtainment of evidence for the outcome of the review

- ***Intern in the Accounts Department*** **August 2013 – February 2014**  
Societe Generale Bank - Cyprus,

**Main Duties and Responsibilities:**

- Interim accounts reconciliation
- Reviewing SWIFT transactions for proper operations
- Participation to the preparation of liquidity reports for bank management

- ***Assistant Auditor/Accountant (Internship)*** **July 2011 – November 2011**  
Oberon Accountants Ltd (now Parker Randall)

**Main Duties and Responsibilities:**

- Bookkeeping for local clients
- Preparation of Trial Balances, Evidence and Financial Statements for audit
- Payroll Preparation for local clients

- ***Assistant Accountant (Internship)*** **February 2011 – May 2011**  
Phanos N. Epiphaniou Limited,

**Main Duties and Responsibilities:**

- Fixed asset and liability reconciliation
- Bank reconciliation
- Participation to the preparation of external audit

- ***Assistant Financial Controller (Part Time)*** **January 2007 – August 2010**  
c.m. starbeton ltd

**Main Duties and Responsibilities:**

- Bookkeeping
- Dealing with management accounts
- Preparation of the company's payroll

**PROFESSIONAL QUALIFICATION**

- *Member of Association of Chartered Certified Accountants (ACCA)*
- *Member of The Institute of Certified Public Accountants of Cyprus (ICPAC)*

**EDUCATION**

- ***Master of Science in Finance and Banking*** **February 2012 – September 2013**  
Cyprus International Institute of Management  
**Average Grade:** 83 out of 100 (Very Good)
- ***Bachelor of Business Administration in Accounting*** **October 2007 – June 2011**  
European University Cyprus  
**Average Grade:** 3.65 out of 4 (Magna Cum Laude)
- ***Apolyterion (High School Certificate)*** **September 2001 – June 2004**  
The Philips European Hellenic School  
**Average Grade:** 85.82 out of 100 (Very Good)

## **CYPRUS NATIONAL SERVICE**

- *Transmitter*

**July 2004 – August 2006**

## **LANGUAGES**

- Greek: Native
- English: Excellent

## **COMPUTER SKILLS**

- MS Office Suite (Word, Excel, Power Point, Publisher)
- B.T.M.S. financial management system
- B.T.M.S. payroll software
- CaseWare audit software
- E-soft accounting software
- QuickBooks accounting software
- Navision accounting software

## **PUBLICATIONS**

- Mortis M., (Fall 2011), Senior Project: *Graduates' Unemployment during the current Financial crisis (2008-2010): The reasons for the increase*, (European University Cyprus: School of Business Administration)

## **HONORS**

- Honors on Dean's List for academic achievement, European University Cyprus, Spring 2011
- Honors on Dean's List for academic achievement, European University Cyprus, Spring 2010
- Honors on Dean's List for academic achievement, European University Cyprus, Fall 2010
- Honors on Dean's List for academic achievement, European University Cyprus, Fall 2009
- Honors on Dean's List for academic achievement, European University Cyprus, Fall 2008