

Programme Director in Nutrition Science

Neapolis University Pafos announces the position of Programme Director in Nutrition Science.

Neapolis University Pafos is planning to launch new programmes of study in **Nutrition Science** and is seeking to recruit a Programme Director, who will be responsible for the development of the programmes in this specific area.

Potential candidates should have a Ph.D. in nutrition or any other related field with at least 6 years of teaching or research experience at a University. Preference will be given to the candidates who have previous significant administrative and academic experience in programmes development and management; quality assurance staff recruitment and assessment; marketing plan development (in cooperation with other related services of the University); funds generation. The post holder and the ideal candidate will be expected to provide substantial academic management and research leadership.

An internationally competitive remuneration package is offered according to qualifications and experience.

For an application pack [click here](#), tel.: +357 26843300, or email: hrd@nup.ac.cy

All applications should be addressed to the Human Resources Department, by email at hrd@nup.ac.cy. Applications should include a cover letter and Curriculum Vitae.

CLOSING DATE: 1st September, 2017

JOB DESCRIPTION

Job Title: Programme Director in Nutrition Science

School: School of Health Sciences

Contacts

Internal: Academic colleagues and administrative staff in the University.

External: Academic community in Nutrition and professional bodies.

Major Duties:

- Plan the delivery of the overall programmes and its activities in accordance with the mission and the goals of the University.
- Develop new initiatives to support the strategic direction of the University.
- Develop and implement long-term goals and objectives to achieve the successful outcome of the programmes.
- Develop an annual budget and operating plan to support the programmes.
- Develop a program evaluation framework to assess the strengths of the programmes and to identify areas for improvement.
- Develop funding proposals for the program to ensure the continuous delivery of services.
- Ensure that programmes activities operate within the policies and procedures of the organization.
- Ensure that programmes activities comply with all relevant legislation and professional standards.
- Develop forms and records to document programmes activities.
- Expected to travel for potential marketing purposes.
- Expected to reside in Pafos.

PERSONAL SPECIFICATION ATTRIBUTES

Programme Director in Nutrition Science	Essential/ Desirable
PhD in nutrition or any other related field	Essential
Demonstrate a visionary and innovative personality	Essential
Previous experience in the development of programmes of Study	Essential
Programme Management Skills	Essential
Organisational and Administrative skills	Essential
Ability to teach the programmes in English	Essential
Ability to supervise doctorate thesis	Essential
Participation in International Academic Networks and Fora	Essential
Ability to teach across a range of programmes, with evidence of teaching excellence	Essential
Actively involved in research, with publications in journals	Essential
Ability to contribute to the Research strategy of the School	Essential
Be able to work in cooperation with colleagues and undertake appropriate administrative and managerial duties	Essential
Commitment to reside in Pafos	Essential
Willingness to associate with the local community	Essential
Ability to contribute towards the School's teaching and research plans	Essential
Willingness for continuous personal and academic development	Essential
Actively demonstrate leadership skills	Essential
Ability to adapt to change and be prepared to undertake a wide variety of responsibilities	Desirable