

Our team at our law firm **POLYCARPOS PHILIPPOU & ASSOCIATES LLC** is seeking to recruit motivated and dynamic Trainee Lawyers for our offices in Paphos.

TRAINEE LAWYERS:

Looking for an ambitious **Trainee** with a commitment to continuous improvement.

Benefits: Offering a great work-place and one of the most rigorous, hands-on, training in Cyprus including departmental rotation, responsibility, lawyer shadowing, client contact, internal and external seminars. Good performers will be offered contracts at the end of their training

Mission: To become a reliable team member, assimilate culture and improve skills in the practice area of preference.

Competencies include responsibility, commitment, dynamism, determination, ability to work under pressure, customer focus, team-working mentality and analytical thinking.

Our culture is based on autonomy (freedom and responsibility), excellence and superb client care.

Evaluation will be based on the trainee's progress on work excellence, autonomy and client care.

Responsibilities include:

- Drafting of legal and other documents
- Liaising with various public authorities (Companies Registrar, Land Registry, etc)
- Appearing in court with the guidance of a senior lawyer.

Requirements:

- Holder of a Bachelor degree in Law (LLB)
- Fluency in oral and written English and Greek (any other language will be considered as an advantage)
- Good Computer Knowledge
- Professional personal presentation with a customer service orientation and enthusiastic team player.
- Highly organized individual who is willing to meet tight deadlines, multitask and work in a dynamic work environment.

How to Apply

Interested candidates should send their CV and Covering Letter by email to: **info@philippoulaw.com**

All applications will be treated in strict confidence.

The company will communicate only with individuals that have been shortlisted for the position.