

First Class Homes is a leading, licensed real estate agency in Cyprus with offices in all cities, as well as offices in Russia and Israel. The company offers advice in relation to short and long term investments in Cyprus properties.

We are looking for a dynamic and trustworthy person for a position of Assistant Realtor to join our team in **Nicosia**. We have all the training and technology you need to succeed.

Ideal candidate should possess:

- Excellent verbal and written communications skills in Greek and English
- Ability to build strong relationships with clients
- Problem-solving mindset
- Detail orientated and strong organizational skills
- Valid driver's license
- Clean criminal record

Key responsibilities:

- Develop property listings by reaching out to potential new sellers and updating existing listings.
- List property by examining property; recommending improvements that will enhance salability; coordinating with appraisers to set a selling price; signing a representation agreement.
- Develop leads by meeting potential buyers in community activities; greeting drop-ins; placing advertisements; responding to inquiries.
- Counsel clients on market conditions, prices, and mortgages.
- Close sales by understanding buyers' requirements; matching requirements to listings; showing properties; demonstrating benefits; relaying offers; suggesting alterations.
- Facilitate negotiations between buyers and sellers.
- Update job knowledge by studying listings; visiting properties; participating in educational opportunities; reading professional publications; maintaining personal networks; participating in professional and community organizations.

What we offer:

- On the job training
- Positive and supportive working environment
- Opportunity for high earnings
- Continuous education and training in Real Estate industry

We invite all interested candidates to send their CV to realtor@1stclass-homes.com