

## LIBRARY & INFORMATION CENTRE UNIVERSITY OF CRETE

### Online Catalog – Material Search (OPAC)

The Library and Information Centre of the University of Crete based in Rethymno with its branch to Heraklion, participates in the NEAPOLIS UNIVERSITY Interlibrary Loan Network.

#### *Interlibrary Loan users rights, privileges renewals*

The limit of item requests per user is up to three (3).	The loan period for borrowed books is up to fifteen (15) days.	*If needed, a Renewal request for additional ten (10) days is an option.
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\* precondition for the renewal request to be approved, is that the book/s is not a unique copy, is not on hold/reservation and the renewal request was placed before the expiry date to our Library ([lib@nup.ac.cy](mailto:lib@nup.ac.cy)). Then the renewal request is forwarded to the Library that owns the material for approval.

In order to make use of the interlibrary loan service, applicants should send an email to the NUP Library ([lib@nup.ac.cy](mailto:lib@nup.ac.cy)) as an "Interlibrary Loan Request", in which bibliographic details of the requested book titles will be shared. The student is responsible for checking for the item/s availability at online library catalogs. The user is informed about when to proceed to receive requested items.

\*\*Interbranch interlibrary loan service is not supported, meaning that it is not supported the option of sending items between University of Crete Library branches eg. from Rethymno to Heraklion and vis versa etc.

In addition, upon consultation, there is the possibility of receiving the documents from a third party instead of the applicant.

#### *Contact Details*

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### Working Hours