

HARRIS KYRIAKIDES

THE OPPORTUNITY

Harris Kyriakides is currently seeking motivated and responsible graduates to join our firm as **Trainee Lawyers** at our offices in **Paphos**. This is a unique opportunity to join a dynamic and diverse team of experienced lawyers, which offers exposure to complex and multi-jurisdictional matters.

MAIN DUTIES AND RESPONSIBILITIES

The successful candidates will have the opportunity to participate in meetings, trials and firm's projects. Moreover, they will be part of a team of lawyers handling matters within the area of expertise of the relevant department in which they will be placed.

Responsibilities include:

- Drafting of legal and other documents.
- Appearing in Court.
- Undertaking legal research.
- Assisting on the efficient management of workflow of the team.

ABOUT YOU

You will need the following:

- Law Degree from a reputable law school in the EU.
- Excellent verbal and written communication skills in Greek and English.
- Proficiency in Microsoft Office tools and excellent computer literacy.
- Strong team orientation, ability to work collaboratively in a team setting.
- Ability to multi-task, prioritise and manage multiple deadlines in a busy and demanding work environment.
- Accurate, reliable, creative, well organised and proactive.
- Ability to maintain confidentiality, integrity, responsibility and professionalism.

ABOUT US

Harris Kyriakides is a leading law firm with more than 30 lawyers and 5 offices throughout Cyprus, offering the full-range of corporate and commercial legal services in Cyprus. Our firm has a substantial transactional and corporate practice with extensive international reach and client base range. We are focused on optimal results and insist on the highest standards. Our organisational culture is to constantly challenge ourselves to maintain a high-performance environment in order to successfully respond to our clients' diverge needs. Our clients range from multinational companies to local companies as well as public sector organisations.

OUR VALUES

In everything we do connected with our people, our clients and our community, we live by a number of core values. We are honest and value integrity. We maintain standards of excellence. We are supportive to our people, our clients and our community. We value diversity and act thoughtfully. We are collaborative – we give, we share and we join in. We are bold – we stand tall and challenge ourselves to think big. We try to be exceptional – we always strive to exceed standards and expectations.

DIVERSITY AND INCLUSION

At Harris Kyriakides, diversity and inclusion underpins how we live our values and everything we do. We believe that everyone has a voice and that everyone's voice counts. We know that a rich diversity across our firm makes us stronger, more innovative and creative, which helps us to better serve our clients and communities. We are committed to providing an inclusive working environment and culture across the firm, where everyone can bring their authentic self to work and where each of our team has equal opportunities to develop and elevate in the firm's ladder.

AGILE WORKING

We know that people have responsibilities and interests outside of their career and that as a business we all benefit from working flexibly. Subject to internal regulations, associates benefit from work from home opportunities, half day Friday, flexible working hours and an agile working environment that suits each of us to organise efficiently their daily lives.

PRE-ENGAGEMENT SCREENING

In the event that we make an offer to you and subject to applicable law, we will conduct pre-engagement screening checks that may include but are not limited to your professional and academic qualifications, your professional qualifications, any criminal records, your financial stability and references from any previous employers.

APPLICATION PROCESS

Interested candidates are requested to send their full CV by email to vacancies@harriskyriakides.law, including the reference PFO2023 or submit it online through our website www.harriskyriakides.law, section Careers/Vacancies.

Only applications that fulfill the above requested qualifications will be considered.

All applications will be treated in confidence.