



Job Vacancy

Are you fascinated working at the aviation industry and looking to become part of a people-centric and progressive organisation? At Hermes Airports, the airport operator of Larnaka and Pafos airports, we are looking to recruit passionate, dedicate and eager to learn **Operations Centre Coordinators** based at **Larnaka airport**, on a seasonal contract (May – October).

At Hermes Airports we focus on the employee experience and wellbeing, fostering an environment where our people feel valued, recognized, respected and developed. Throughout their employment journey our people have the opportunity to experience our innovative People practices and enjoy numerous benefits.

Short description:

The Operations Centre Coordinator is reporting to the Team Leader Operations Centre & Security Contracts Management. Main responsibility of the position is to ensure the smooth, safe, secure and efficient airport operations.

Responsibilities:

- airport resources allocation planning and real time monitoring of the resources
- communication and distribution of the flight information to the airport community and to the public
- implementation of all emergency and contingency procedures, when required
- preparation of daily reports

The interested candidates shall be able to work shifts on a 24-hour basis.

Required Qualifications:

- High School Degree
- Very good knowledge of MS Office
- Very good knowledge of Greek and English languages

Required Skills & Abilities:

- Customer oriented
- Teamwork
- Flexibility & adaptability
- Stress management
- Problem solving
- Critical thinking

If you are interested for the position and aspire to make the difference and contribute to our company's vision, you can submit your CV through our website <http://bitly.ws/yZxv> no later than to **31 March 2023**.

All applications will be treated as confidential.

To find out more about our company, you can visit our website at www.hermesairports.com